

## APPLICATION FOR TRANSFER OF GRAMIN DAK SEVAK

1. Name of the GDS :
2. Post held by GDS with name of Sub Dn/Division/Circle :
3. Date of engagement as regular GDS :
4. Educational qualification :
5. Whether Single or married :
6. Existing TRCA Level with Slab :
7. GDS Post for which transfer is sought for :  
alongwith name of BO/SO/HO/ RO :
8. Name of Division/Circle to which transfer is sought:
9. Whether transfer sought is mutual (Yes/No):.....
- 9.1 If on mutual grounds name and details of engagement :.....
- 9.2 If not on mutual grounds, preference of transfer Choice: (i) ..... (ii).....  
(iii)..... (iv) ....(v).....(vi).....(vii).....(viii).....(ix).....(x).....
10. Reasons for which transfer is sought for :
11. I, Shri/Smt/Miss \_\_\_\_\_ declare that above information furnished by me are true to the best of my knowledge and belief. I accept all the terms and conditions provided in OM No. 17-31/2016-GDS dated ..... as amended from time to time.  
(i) I hereby declare that in the event of my limited transfer from \_\_\_\_\_ to \_\_\_\_\_ I will rank junior in the gradation list of new unit to all the GDS of that unit on the date of joining that unit.  
(ii) I will not claim any TA or Transit. I will not have any claim to go back to my old post in any circumstances. I will also abide by these conditions as amended from time to time.

Date  
Place

Signature of the GDS  
with post held by GDS

12. The above application of Shri/Smt./Ms. \_\_\_\_\_ seeking transfer on own cost and request has been scrutinised by me and certified that the information furnished by the official in the application is correct. This is also to certify that he/she is not under put off duty and there is no disciplinary case, Police case or Court case is pending against him/her.

The transfer is recommended/not recommended:

Date :-

Signature & Designation stamp of  
the Head of Engagement Unit Division